



Purpose:

To outline the visitor policy at outpatient and residential EOSIS locations.

Application:

Applies to all outpatient and residential EOSIS locations.

Policy:

EOSIS is committed to maintaining a healthy and productive environment.

At all EOSIS facilities, patients will be allowed visitors at all reasonable times from their personal physicians, religious advisor, county case manager, parole or probation officer, or attorney. A patient's right to receive visitors, other than these individuals, are subject to the facility visiting hours, approved items and contraband list, and rules provided below.

EOSIS expects persons served, staff members, and visitors to be fit to engage in services without any risk of being impaired or their competence reduced by substances of abuse. The Treatment Director may impose limitations as necessary for the welfare of the patient. EOSIS reserves the right to ask visitors to leave if visitors do not follow guidelines. Visitors in violation of these rules may be restricted from future visits.

Procedure:

Prior to visitation, visitors must:

1. Sign in with staff at the building entrance and reception area.
2. Have an ID ready. Visitors will be asked for an ID upon admittance to the facility.
3. Read and understand EOSIS's approved items and contraband list, along with rules for visitation.
4. Be approved in advance for visitation by a member of the counseling team.
5. Sign out before leaving the property.

Review of the contraband list and rules is required prior to visitation. **Visitors are expected to follow EOSIS's rules as follows:**

1. Remain free from intoxication.
 - a. Use of substances of abuse by anyone on premises is prohibited. This includes marijuana in any form.
 - b. Under no circumstances is possessing, selling, distributing, or trafficking allowed on EOSIS property or during business.
 - c. If substances of abuse are brought into the facility, the appropriate authorities will be immediately notified. The Treatment Director and/or their designee will be informed, with follow-up review of the patient or visitor's appropriateness for ongoing program participation.
2. Violence of any kind or damage to property will not be tolerated. In certain situations, law enforcement may be called, and ongoing program participation reviewed.
3. EOSIS bans guns and weapons on property.
4. Unless approved by staff, visitors are not permitted to bring medication into the facility.

- a. If approved to bring in medication (e.g: insulin in the case of diabetes), medications will be kept in the original container, safely secured, and out of sight (e.g., in pockets, purses, or in a locked container or drawer.)
5. Visitors are not permitted to bring cigarettes, vapes, e-cigarettes, and/or chewing tobacco into the facility.
 - a. EOSIS prohibits the use of all tobacco products, including vapes and e-cigarettes, secondhand smoke, tobacco litter, and/or chewing tobacco throughout the facility and property, except for designated outdoor smoking areas and personal vehicles.
6. EOSIS values the privacy of persons served.
 - a. Cameras, cell phones, tablets, or other personal computers are not permitted in the facility. Any items should be left in personal vehicles.
 - b. Pictures, video, and audio recordings are strictly prohibited on premises.
 - c. EOSIS works to ensure reasonable privacy during visitation at the facility; if a more private conversation is needed, a private room may be reserved for conversations, but the door will remain open during visitation.
7. Any property brought into the facility is subject to search by treatment staff.
 - a. Any property or items brought in for the patient must be approved by staff.
 - b. Non-approved items must be left in personal vehicles.
 - c. Review the approved items and contraband list for clarification.
8. EOSIS assumes no responsibility for lost and/or damaged property.
9. Only sealed food and beverage items are permitted to be brought into the facility. Homemade and non-sealed items are not permitted.
10. Visitation must occur within the designated facility space or on designated property.
 - a. Visiting is not allowed in vehicles.
 - b. Visitors are not permitted in personal resident bathrooms.
11. More than 4 visitors a day is not permitted. Limitations on the number of visitors at a time may be imposed by program staff, based on facility space. Additional children will be accommodated.
 - a. Visitors must be approved in advance by counseling staff.
 - b. Children must be always supervised by another visitor while on EOSIS property.
 - c. All staff members are mandated reporters and therefore adhere to reporting procedures for abused and/or neglected minors.

If an unannounced personal visitor arrives at the treatment center:

1. Ask for visitor's name and ID
2. Verify who they are requesting to visit, and reason for visit
3. The treatment director or designee will be notified and may approve the visitation at their discretion.
4. If visit is not approved, notify the visitor that it is outside of visitation hours and if the person is a patient at the facility, the visitor will need to speak with the patient about being pre-approved to visit and reminded about visitation hours.

Cultural Considerations:



1.H.3 Visitor Policy
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EOSIS respects the cultural and religious practices of the individuals we serve. Visitors may request accommodations for cultural or religious needs in advance, provided these requests do not compromise patient safety, facility security, or the therapeutic environment. All requests will be reviewed by the Treatment Director or designee.